**Randall Middle School PTSA**

**REGULAR BOARD MEETING – Thursday, September 2, 2021**

**Call to Order** Mariano Steisel called the meeting to order at 9:33am. Quorum established.

**Attendance** Sign-in sheet attached. This meeting was attended via Zoom so the Secretary marked attendance.

**Minutes** The minutes from the Board Meeting on August 5, 2021 meeting were approved as written. Motion: Tina Wornick; 2nd: Kate Quesada. The minutes from the General Assembly meeting on August 9, 2021 were approved as written. Motion: Christine Dusnik; 2nd: Tina Wornick

**President’s Report** Mariano Steisel had no reports at this time.

**Treasurer’s Report** Tina Wornick presented the attached financial forms that may be needed by committee members throughout the year. These were also emailed to the Board. Tina explained the Gift Card Log and said she would also keep a hard copy in the PTA office for anyone who preferred to fill it in by hand. Gift Cards must be $25 or less. Tina presented the financial reports for the month (see attached).

**COMMITTEE REPORTS**

**VP Ways and Means** Debra VanDerVeer reported that FundSaver Cards were not successful, but not sure why. We have sold only 6 this year (they are buy one get one). Deb offered to send out letters for the Staff Appreciation committee asking for donations from those she has worked with in the past. Deb is going to seek Mrs. Mawhinney’s approval for a “Rival Flags” fundraiser. These would be games that would take place from October – December. Deb will look into finding an auction platform that could help with this effort. We don’t use Member Hub as offered free through the Florida PTA because they require student emails and we will not disclose that information. Christine Dusnik recommended trading the use of the auction site for a sponsorship banner.

**VP of Membership** Sally Acuff reported memberships continue to trickle in. She made a big delivery to the school this week and is hoping to start the quarterly treats as soon as volunteer restrictions subside. She is going to do another membership push through Facebook and the Newsletter soon.

**VP of Communications** Kate Quesada reported working with Sonja Moore on the website. All Facebook posts now require admin approval before they are posted. This was intended to keep the controversy around masks from getting out of hand. For now, all posts will continue to require admin approval.

**Secretary** Karyna Boettger reported the use of Group Me for ease of quick PTSA communications and reminded everyone to turn on notifications so they don’t miss new messages. Karyna also reported that the Executive Board will be meeting next week to discuss our current Standing Rules and to update them as necessary. The meeting also includes discussing the upcoming year and how we can communicate more effectively as a PTSA. She also asked that everyone remember to complete and return the Plan of Work for their committee.

**Shirts & Magnets** Jennifer Keipper reported that we have plenty of t-shirts and magnets. She is still advertising.

**Student Recognition** Danielle Triplett reported that Students of the Month were going to receive Kona Ice treats, but the school is doing a Kona Ice fundraiser so she will now be doing cupcakes in and individual box along with certificates signed by Mrs. Mawhinney. This will start in September with 58 homerooms.

**Reflections** Ange Shaw reported the theme of Reflections this year is “I will change the world by…”. She and Lauren Nordberg are working with the website and newsletter to advertise Reflections. The intake for submissions will be on October 22.

**Spirit Night** Jennifer Southerland reported, via email, that the next Spirit Night will be at Baskin Robins on September 15 from 4-8. She is also working on an additional night at Park Square Social or A/R Workshop. More details to come.

**Book Fair** Ange Shaw reported that the book fair has been postponed from September to the last week of October/first week of November due to Covid restrictions.

**Volunteers** Millie Shikes thanked everyone for signing up for the agenda sales, but said it was cancelled by Randall and volunteers were not needed.

**Newsletter** Erin Cowan, via email, thanked everyone for their submissions and offered help to anyone who needed it with submission, flyers, etc.

**Birthday Marquee** Shannon Cochran reported a new push for Birthday Marquee sales will begin again on Facebook.

**Staff Appreciation** Becky reported the Back to School luncheon for teachers was a success. Conference dinner is next week and includes lasagna, vegetarian and vegan options, salad and dessert. August and September birthday cookies were delivered this week.

**Announcements** Next Meeting – October 7 @ 9:30 in the Randall Cafeteria (hopefully)

**Adjournment** The meeting adjourned at 10:30 am

**Papers Filed** Agenda, Sign-in Sheet, Plan of Work, Cash Counting Worksheet, Request for Reimbursement, Deposit Form, Certificate of Liability Insurance

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**Karyna E. Boettger, Secretary**

**Approved As:**

Written: \_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Corrected: \_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_